

**Mouzon United Methodist Weekday Preschool
TUITION INFORMATION
September 2018-May 2019**

All classes are 9:00 am – 1:00 pm

Registration Dates and Procedures

- Please submit registration form, policy form, and fees before the appropriate deadline.
 - All applicants submit registration fee.
 - Families new to the school: include one month's tuition (for May 2019) with registration fee.
- Payments are processed only if there is space for your child. (Undeposited checks are shredded.)
- Registration is conducted by a modified lottery system. (See bottom of page for priorities.)
- You do not have to be present to register.

Priorities 1-5: January 23 (9:30 am)

Priority #6: January 25 (9:30 am)

Registration Fee (annual fee): Church members: \$ 90.00 Non-Church members: \$100.00
 \$20.00 discount for siblings. **Registration fees are non-refundable.**

Age cut-off for each class is August 31, 2018
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Other enrollment options may be available. See the Director for information.

<u>AGE</u>	<u>DAYS OFFERED</u>	<u>Ratio</u>	<u>TUITION</u> (Monthly)	<u>ACTIVITY</u> (Annual fee)
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1-Year-Olds	Two days per week (MW, TTh)	1:5	\$260.00	\$70
	Three days per week (add Fri)	1:5	\$310.00	\$70
	Monday through Friday	1:5	\$460.00	\$100

2-Year-Olds	Tu/Th	1:6 or 2:11	\$260.00	\$95
	Mon/Wed/Fri	1:6 or 2:11	\$310.00	\$95
	Monday through Friday	1:6 or 2:11	\$450.00	\$135

3-Year-Olds	All 3s must be toilet trained prior to August 31.			
	Monday through Thursday	1:8 or 2:14	\$375.00	\$135
	Monday through Friday	1:8 or 2:14	\$420.00	\$135

4-Year-Olds/TK	All 4s must be able to use the toilet and wash hands independently.			
	Monday through Friday	1:9 or 2:16	\$420.00	\$155

Registration Priorities

1. Children of clergy, staff, and preschool staff
2. Currently enrolled children and grandchildren of church members, plus siblings
3. Currently enrolled non-church member families, plus siblings
4. Church families not currently enrolled
5. Siblings of school alumni
6. Families new to the school

Please read both sides, and keep for your files.

Activity Fees: Activity fees are **non-refundable**, and are paid with the second tuition payment. These fees help to cover the costs of additional services, plus school events such as the Thanksgiving Celebration and the End-of-year Picnic. See chart below for examples of our activities.

Activities may include:	Ones	Twos	Threes	Fours
Class group photo	x	x	x	x
Music	x	x	x	x
Library storyteller	x	x	x	x
My Gym		x	x	x
Science/cultural		x	x	x
Children's Theatre			x	x
Spanish Lessons			x	x
Classroom magazine				x
Get Set for School (Handwriting without Tears Curriculum)				x

Health Policy: All children must submit a Health Certificate and Immunization Record within 30 days of starting classes. No child will be accepted without immunizations. (We do not accept medical exemptions.)

Payment of Fees

1. For **families new to the school**, one month's tuition must accompany the registration fee. This advance tuition payment will be credited for the month of May 2019 and is **NON-REFUNDABLE**. These fees ensure your child's place will be held until school starts in September.
2. **Currently enrolled families** will make the first tuition payment in May 2018. This advance tuition payment will be credited for the month of May 2019 and is **NON-REFUNDABLE**.
3. For all children, the remaining 8 monthly tuition payments are due one month in advance. (For example, September's tuition is due August 1. October's tuition is due September 1, and so on for the remainder of the school year.)
4. Activity fees are due annually with the second tuition payment, and are **NON-REFUNDABLE**.
5. Payments are made electronically and securely through Tuition Express. See separate form for enrollment. Types of payments accepted: banking accounts and credit cards.
6. A fee of \$10.00 is charged for payment received after the tenth of the month.
7. Monthly fees are payable in full, regardless of absenteeism or date of withdrawal.
8. Any bank fees incurred for returned payments will be added to your account.

Withdrawal and Refunds

1. The Preschool Director must be notified in writing one month in advance of withdrawal of a child. Fees are due that month, whether or not the child is in school. There can be no tuition adjustment for withdrawals after April 1, 2019.
2. Registration fees, Activity fees, and May 2019 tuition payments are **NON-REFUNDABLE**.
3. No credits or refunds are given for absences due to illness, inclement weather, family trips, or holidays.

For tours and information: Sally Swanson, Director. 704-525-1326, ext. 303, sally@mouzonumc.org

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